

**Society of Nematologists
50th Annual Meeting
First Executive Board Meeting
July 16, 2011 Corvallis, OR
Recorded by Richard F. Davis, Secretary**

1) Announcements

2) In Attendance: Parwinder Grewal (President), Brent Sipes (Vice President), Russ Ingham (Past President), Inga Zasada (Treasurer), Richard Davis (Secretary), Kris Lambert (Journal of Nematology Editor-in-Chief), Paula Agudelo, David Shapiro-Ilan.

3) **Call to Order:** Parwinder Grewal called the meeting to order at 9:25 am.

Announced that the newly elected Vice President is Jon Eisenback. Nancy Burelle will be the new JON Editor-in-Chief.

4) **Approval of the Agenda:** *Brent Sipes moved to approve the agenda, and Russ Ingham seconded the motion. The motion was approved by acclamation.*

5) **Approval of Minutes of Electronic EB Meeting:** *Brent Sipes moved and Inga Zasada seconded the motion to approve the minutes of the electronic Executive Board Meeting. The minutes were approved.*

6) **Executive Board Reports** (reports are to be posted on the SON website)

- a) **President:** Presented by Parwinder Grewal, and accepted as submitted. Spent a lot of time working on ideas to restructure the journal and the committees. He was heavily involved in replacing our business office (although Inga had the leadership role) and ultimately made a contract with Lisa Miller at Rosewood Business Solutions. The new website is now functional. Discussions for moving JON to an electronic format are ongoing, and Nancy Burelle will take the lead in that study.
- b) **President-elect:** Written report as submitted by Jim LaMondia was accepted as submitted.
- c) **Vice President:** Presented by Brent Sipes, and accepted as submitted.
- d) **Past President:** Presented by Russ Ingham, and accepted as submitted. Among other duties, he worked with the new business office.
- e) **Secretary:** Presented by Richard Davis, and accepted as submitted. Conducted the 1st online election for SON.
- f) **Treasurer:** Presented by Inga Zasada, and accepted as submitted. SON finances are in good order. Inga Zasada was the leader in changing business offices. She had several suggestions for improving business office, treasurer and webpage function.
- g) **Editor-in-Chief, JON:** Presented by Kris Lambert, and accepted as submitted. The invited papers for Vistas II may not happen now because

Terry Niblack, chair of the committee handling this project, has withdrawn. Kris Lambert will determine if the JON editorial board can salvage this project. Costs for JON to go electronic are unclear because our publisher has not provided the requested information. Currently we are printing far more journals than we have subscriptions for and this needs to be changed to save costs. There have been problems getting the journal on PubMed, but that is now being resolved and our papers should be on PubMed soon. Kris Lambert will include this information in the Manual of Operations.

- h) **Nematology Newsletter Editor:** No report submitted.
 - i) **Public Relations Director – Vacant:** no report.
 - j) **Web Page Editor –** Written report submitted by Byron Adams was accepted as submitted.
- 7) **Other Reports**
- a) **N.A. Cobb Foundation:** Written report submitted by Patricia Timper was accepted as submitted.
 - b) **Archives:** Written report submitted by Patricia Donald was accepted as submitted.
- 8) **Standing Committee Reports:** (to be posted on the SON website)
- a) **Biological Control:** Accepted as submitted by Andy Nyczepir.
 - b) **Ecology:** Accepted as submitted by Mario Tenuta.
 - c) **Education:** Accepted as submitted by Byron Adams.
 - d) **Entomophilic Nematology:** Accepted as submitted by Ganpati Jagdale.
 - e) **Extension:** No report submitted.
 - f) **Finance Advisory:** Included in the Treasurer's report.
 - g) **Honors and Awards:** Accepted as submitted by Patricia Donald. Vice President will be the liaison for this committee.
 - h) **Industry:** Accepted as submitted by Johann Desaeger.
 - i) **Long Range Planning:** Accepted as submitted by Russ Ingham.
 - j) **Meeting Site Selection:** Accepted as submitted by Jim LaMondia.
 - k) **Membership:** No report. The Society needs a button/link on the meeting website to become a member or renew membership, but we need separate buttons to state whether it is a new membership or a renewing membership because that makes things much easier for our business office. SON picked up some new Sustaining Associates this year.
 - l) **Plant Resistance:** No report submitted.
 - m) **Regulatory:** No report submitted.
 - n) **Systematic Resources:** Accepted as submitted by James Baldwin.
 - o) **Graduate Student Committee:** Accepted as submitted by Megan Leach. They would like to have a student-only social during the 2012 meeting.
- 9) **Affiliated Organizations**
- a) **AIBS:** No report submitted.
 - b) **CAST:** Report accepted as submitted by Jon Eisenback.

- c) **CoFarm:** No report submitted.
- d) **IFNS:** Report accepted as submitted by Robin Huettel and Larry Duncan.
- e) **NSCA:** No report submitted.

10) Old Business

- a) **Budget 2010-11** Budget for the previous year (2010-2011) was presented by Inga Zasada. *Brent Sipes moved to accept the budget as presented. Kris Lambert seconded the motion, and the motion passed.*
- b) **New Business Office:** The Business Office is averaging 74 hours per month, though we are contracted for 40 hours and pay \$25 per hour over that amount. There is a steep learning curve during the transition, but the new Business Office is working well. The biggest issue now is cleaning up our membership records and the journal subscription records (some people have apparently not paid their dues but are still receiving the journal). A renewed contract with the Business Office might be for 18 months to allow us to discuss and vote on future contracts at the SON annual meeting. Inga Zasada will initiate the conversation with the Executive Board to renew the contract in January. She will also verify that Rosewood Business Solutions is willing to accept contract dates that will get us on schedule so we can discuss things at our annual meeting. Inga will investigate having an accounting review of the SON accounts.

11) New Business –

a) **JON electronic submission of manuscripts:** The editorial board of JON can make those decisions. Open Access will be a separate decision that should require approval of the SON Executive Board. Open Access will be decided later. One model is to allow people to still receive a printed journal but they will have to pay an extra fee which could be very high. However, there are other possibilities, including 1) completely open access with no printed journal, or 2) partnering with a for-profit publisher to publish a widely available journal that would not be completely open access. The University of Florida (UF) model would be open access, but SON would mostly still handle everything involved in publishing the journal. The Public Library of Science (PLOS) model charges page charges but then it is open access, however, the formatting is minimal and it is not necessarily as pretty and printer friendly as other options. Partnering with a for-profit company has very professional results, but there could be risks such as we may lose some control or members would have to pay much more for a personal subscription. It is not clear how each of these models affects the financial stability of the journal, the need for page charges, etc.

b) **Sustainability of the journal:** An online submission process will help get more papers submitted and should simplify the management of the manuscripts as they are moved through the review process. Having more timely turnaround of papers will help get more submissions. Broadening the range of subjects submitted to JON would be very helpful, but it was not clear how this could be accomplished. Empowering section editors to have autonomy to recruit papers and run their section

under the umbrella of JON, but with great autonomy, may be very helpful. There was a sense that these are JON Editorial Board issues.

c) Structure of Committees: There was a sense that committees may need some reinvigorating, and they may need some restructuring. Identifying the subject matter committees in the Manual of Operations instead of the constitution would make it much easier to change the committees as needed. The committees should be surveyed to see if they think they are still necessary or if they have any ideas on how the committees could be restructured to be more relevant or productive. Brent Sipes will work with Parwinder Grewal to come up with wording to allow committees to be put into the Manual of Operations and taken out of the Constitution. This will require a constitutional change.

d) The potential need to change the Constitution to allow electronic meetings to discuss any matter was discussed. The consensus was that the current system is acceptable, although not very streamlined, so a change is not critical. Also, the Constitutional changes needed to alter the term lengths of the executive directors need to be made.

e) Parwinder Grewal questioned whether criteria for the Cobb Foundation student travel awards were available in writing. He will request that the Cobb Foundation clarify this and take action if necessary. However, this is really a decision for the Cobb Foundation Board of Directors.

f) AIBS article: AIBS has offered to allow SON to publish at a reduced rate an article on the State-of-the-Science Report in their journal Bioscience. This could be a chance to improve the visibility of SON. Parwinder Grewal will recommend some names of scientists to collaborate on writing the article.

g) **SON archives:** A company has offered to digitize our archives so they can be made available on the web. Parwinder Grewal will ask Pat Donald to investigate this.

h) **New E-meeting mechanism on the website:** There were some issues such as no notification of new posts and difficulty in tallying votes in a timely manner. Jim LaMondia and Byron Adams should work together to address these issues.

i) The SON Executive Board should put in writing that the Cobb Foundation can use the SON website to conduct their elections. ***Brent Sipes moved that SON allow the Nathan A. Cobb Nematology Foundation to use the SON website and voting capabilities to conduct their elections. Richard Davis seconded the motion. The motion passed.***

j) The Education committee requested \$200 for an annual award for teaching excellence. The money would cover the cost of a plaque and the award would be presented at the banquet. The Committee is writing the criteria to provide to the Honors and Awards Committee. Parwinder asked that a motion be made at the next

Executive Board meeting after the criteria have been produced. ***David Shapiro moved that we approve funding a plaque for this award. Russ Ingham seconded the motion. The motion passed.***

k) Russ Ingham reported that the chair of the industry committee will be tasked with contacting sustaining associates when they fail to pay their memberships in a timely fashion. The business office will notify the industry committee chair and the president when a sustaining associate fails to pay their dues.

12) Adjourn: Brent Sipes moved and Inga Zasada seconded a motion to adjourn the meeting. Motion passed and the meeting was adjourned at 4:57 pm.