

Society of Nematologists Executive Committee

21 February 2019

Meeting Minutes

Present: William Crow, David Byrd, Cynthia Gleason, Kathy Lawrence, Gary Philips, Brent Sipes, Andrea Skantar, Sally Stetina, Mario Tenuna, Steve Thomas, Guiping Yan, Inga Zazada

Absent: Jon Eisenback, Nancy Kokalis-Burelle, David Shapiro-Ilan,

Meeting called to order at 9:01 am HST

Investments: We should have a plan to use resources to show that funds are used to support our tax-exempt 501-3C status. Current account balance is \$497,000 with about half in an investment portfolio of equity and fixed income. About \$150,000 is in cash (which is probably high). Operations budget is treated separately from the investment income. We have expenses with re-incorporation and the capacity building grants. It would be possible to make a donation to Cobb Foundation. May want to change adviser who is located in Oregon.

Finance Committee will come up with a 5- and 10-year SON investment proposal to present at 2019 First EB meeting in Raleigh, NC.

2019 Meeting: Minimize concurrent sessions by having more posters. A student competition will probably be spread throughout the meeting rather than in a single session – will visit with Honors and Awards about impacts on judging. Several keynote speakers identified. The plenary session will be presented on Sunday with a welcome reception to follow. Budget is being developed in conjunction with local arrangements. The information for the website needs to be in separate word files. Local Arrangements, Program, and Web Editor will work together. Posting daily schedules on the SON site was suggested. Announcements and daily updates could be posted as well. The EB meetings will be held on Sunday and Thursday.

Web page: Some issues developed over the past couple of months. There is an issue with names not matching and the use of different credit cards. Other issues on the site have been addressed. The membership directory may be unavailable currently. We will attempt to vote via the website. We have the ability to load committee content when it is available. For abstract submission, the website will email the Program.

Business Office: With information on duties and times involved, a request for bids will be sent out. A draft request will be circulated before posting on the listserv. The re-incorporation is moving along and expected to be completed soon. We expect to file papers with Maryland within a month. A Resident Agent has been hired (\$320 annually) in Maryland. The resident agent fee and corporate tax filing fees will need to be incorporated into the budget in the future.

President will develop bid request.

Journal of Nematology: Moved to continuous publication. Indexing issues resolved. Journal going well.

Nominations: At least one name have been received for Treasurer and Vice President. The Vice President will need to appoint an EB member.

Meeting Adjourned 10:20 am HST

Respectfully submitted.

Brent Sipes
Secretary