

## Society of Nematologists Executive Committee

5 December 2018

Meeting Minutes

**Present:** William Crow, David Byrd, Jon Eisenback, Cynthia Gleason, Kathy Lawrence, Gary Philips, David Shapiro-Ilan, Brent Sipes, Andrea Skantar, Sally Stetina, Mario Tenuna, Steve Thomas, Guiping Yan

**Absent:** Nancy Kokalis-Burelle

Meeting called to order at 9:00 am HST

**Introduction of New EB members:** Gary Philips incoming Newsletter Editor and Andrea Skantar appointed as Public Relations Officer are welcomed. Jon Eisenback service is recognized and thanked.

**Approval of 2<sup>nd</sup> EB Albuquerque minutes:** Correct to “entomophilic”, move to accept as amended by KS, seconded by GY, passed.

**Emeritus Members:** Joe Noling nominated for Emeritus status by BS, second by AS, passed unanimously. Charles Overstreet nominated for Emeritus status by AS, KS seconded, passed unanimously.

**Website add-ons:** Several items were found to be needed. Video conference with web developer, WC, MT, and ST resulted in invoice for web add-ons. Some costs are a one-time fee others are recurring. Perhaps we can negotiate the price or solicit quotes from other companies. MT talk with others who use the Wordpress platform. Time may be of the essence so cost may be secondary. DS moves, KS seconds to move the add-ons as a block. We might try to solicit quotes earlier to ensure that we have competitive prices. Membership starts in January and Meeting starts in May, so we face two deadlines 6 months apart. There is some concern about completing the work in time. We should stipulate delivery date with consequences for tardiness. DS amends to include a stipulation to finish by 1 January 2019, DB seconds. Do not leave an open-ended date. Amendment passed. Main motion passed.

Second wed add-ons are for functionality. MT can do some of the things but we definitely need the emails created. MT moved to approve the second, fourth, and fifth items on the quote. AS seconded. The motion passed.

**New business office:** Steve Thomas will provide an estimated number of hours spent in the duties. The bids should be based on dollars per hour instead of amount per month. We will send a proposal for services via the list-serve to solicit bids.

**Web Editor:** President Crow appointed Mario Tenuna to serve a 1-year extension. This will allow MT to oversee changes the webpage is undergoing.

**Nematodes of regulatory concern:** The Regulatory committee has updated the list of Nematodes of Regulatory Significance. SS will follow up with APHIS to determine who we send the list to and how SON receives payment for maintaining the list.

**JON:** DS provided an update. Things are going well. We now have DOI numbers for our papers. We are indexed by many indexing services and working on the rest. DS is working with Exeley to begin publishing papers as soon as the manuscripts are ready instead of having 4 issues per year.

**Newsletter computer issue:** The current NNL software does not run on the NNL editor's computer. The EB decides that it would be better to change the software than to purchase a new computer.

Meeting Adjourned 10:06 am HST

Respectfully submitted.

Brent Sipes  
Secretary