

**Society of Nematologists**  
**Minutes of the Electronic Meeting of the Executive Board**  
**20 October 2017 – 10 July 2018**

**Present:** Nancy Kokalis-Burelle (President), Patty Timper (Past President), William Crow (President-Elect), David Bird (Vice President), Andrea Skantar (Editor-in-Chief till December 31, 2017), Koon-Hui Wang (Secretary), David Shapiro-Ilan (Editor-in-Chief starting Jan 1, 2018), Kathy Lawrence (Treasurer), John Eisenback (Newsletter Editor), Paulo Vieira (Newsletter Editor), Mario Tenuta (Web Editor), Erik Ragsdale (EB Member), Guiping Yan (Newsletter Editor), Cynthia Gleason (Newsletter Editor).

1. Call to order: Koon-Hui Wang moved, Andrea Skantar seconded the motion to commence the Electronic Meeting of the SON Executive Board. The motion passed unanimously. Nancy Kokalis-Burelle called the electronic meeting to order on October 20, 2017.
2. On Nov 8, Nancy Kokalis-Burelle called to discuss a proposal to initiate the Capacity Building Grants drafted by Patty Timper. EB discussed the need for establishing a committee to review proposals. ***Timper made a motion to approve the "Proposal for the Capacity Building Grants" for SON with \$10,000 (\$2000 per proposal) available to fund grants that can improve the visibility and membership of SON.*** Andrea Skantar seconded the motion. Later Inga Zasada, Steve Thomas and Kathy Lawrence joined the discussion and suggested that the funding budget should allow up to \$5000/proposal, with a total of \$10,000 to be awarded a year. On Dec 8, 2017, the motion was modified to change the RFP for the Capacity Building Grant, from the \$2000/proposal to \$5000/proposal. Koon-Hui seconded the change. ***Jan 26, 2018, the motion passed*** with 6 votes (+ 1 non-voting member) in favor and 0 oppose (***6+1:0***).
3. Koon-Hui Wang shared the minutes for the 1<sup>st</sup> and 2<sup>nd</sup> EB meetings at Williamsburg, VA with EB on September 12, 2017. After some revision, ***Wang moved that the EB accept the revised EB meeting minutes*** at Williamsburg, VA, Nancy Kokalis-Burelle seconded the motion. ***The motion passed on Dec 12, 2017 (6:0).***

Due to family emergency, Kokalis-Burelle asked President elect, William Crow, to reconvene the meeting on Jan 24, 2018.

4. ***On Jan 24, 2018, Timper moved that \$20,000 be approved as the program budget for the 2018 SON Meeting in Albuquerque,*** William Crow seconded. ***The motion passed on Feb 2, 2018 (5:0).***
5. ***On Jan 23, 2018, Timper moved that we changed the publisher of JON to Exeley,*** David Shapiro-Ilan seconded. ***The motion passed on Feb 8, 2018 (6:0).***
6. March 30, 2018, several names were suggested as vice president and secretary candidates and they were contacted. Eventually, only one candidate ran for each of these positions.
7. ***June 8, 2018, Guiping Yan made a motion to grant Emeritus membership to David Chitwood,*** David Bird seconded. ***The motion passed on June 13, 2018 (5+1:0).***
8. ***June 20, 2018, David Shapiro-Ilan moved that the SON Business Office proceed with incorporating SON as a non-profit organization in the state of New Mexico,*** Koon-Hui Wang seconded. Background: Since the previous SON business office had not filed state

taxes while they were handling the SON business, SON is being suspended by the state of Maryland where SON is incorporated. This means that SON 501 (c) (3) is invalid. In order to be qualified as a non-profit corporation, SON needs to be incorporated in a state immediately. Few years ago, Richard Davis faced the same problem with the Cobb Foundation. Davis shared his experience with EB: The Cobb Foundation was able to be reinstated as a non-profit corporation in Kansas by filing a special reinstatement form, paying some penalties, and hiring a company to serve as the “registered agent” in Kansas. He suggested that we “*call the Maryland Secretary of State’s office .....to find out if there is a time limit on being able to reinstate,..... Had Cobb Foundation not been able to get reinstated in Kansas, we would have had to go through the incorporation process again, which is expensive and time consuming, and then we would have had to go through the process again to get approved as a 501(c)(3) and get a new federal tax ID or FEIN. If at all possible, getting reinstated in the original state is a better option. Cobb Foundation added to the Cobb Ops manual to ensure that the Kansas report and the IRS form were submitted every year so that the issue would not arise again.*”

Discussion: Steve Thomas said that the main concern is to get SON reinstated in Kansas, rather than to move SON’s incorporation from Kansas to New Mexico. Thus, Shapiro-Ilan and Wang withdrew the previous motion, ***Shapiro-Ilan amended the motion for EB to permit SON business office to pursue reinstatement of SON as a corporation in Kansas***, Koon-Hui Wang seconded. ***The motion passed on June 29, 2018 with 4+1:0 votes.***

9. July 3, 2018, ***Timper made a motion to dedicate the 2018 SON meeting in Albuquerque to Virginia Ferris, Norman Minton, and Dieter Sturhan***, David Shapiro-Ilan seconded the motion. There was discussion on how we weigh the contributions of a member to the society. Ferris and Minton were both founding members of SON, fellows of the Society and active members. ***On July 9, 2018, we voted and the motion did not pass (0:5).***

***July 9, 2018, Timper made a motion to dedicate the 2018 SON meeting in Albuquerque to Virginia Ferris and Norman Minton***, David Shapiro-Ilan seconded the motion. ***The motion passed on July 9, 2018 (4:0).***

10. July 10, 2018, Timper made a motion to adjourn the online EB meeting. David Shapiro-Ilan seconded the motion. ***The motion passed on July 10, 2018 (4:0). The EB online meeting was adjourned at 1:45 pm HST.***

Respectfully submitted by Koon Hui Wang.

Approved of minutes by EB on July 26, 2018 unanimously.