



Society of Nematologists Executive Board

**57TH ANNUAL MEETING (2018)
1ST EXECUTIVE BOARD MEETING MINUTES**

/MEETING DATE: 7/22/18
LOCATION: Albuquerque, NM
ATTENDANCE: Billy Crow, Patty Timper, David Bird, David Ilan-Shapiro, Kathy Lawrence, Koon-Hui Wang, Guiping Yan, Paulo Vieira, Cynthia Gleason, Mario Tenuta

Guest: Steve Thomas (8:50-10:05 am).

Executive Board will be referred to as EB in these minutes.

1. Announcements: President elect Billy Crow thanked members of the EB for coming and participating throughout the year, and Patty Timper for helping with the transition. Our thought are with Kokalis-Burelle.

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
2. Call to order	President elect Billy Crow called the meeting to order at 8:12 am MDT.	
3. Approval of agenda	Timper made a motion to approve agenda, Guiping Yan seconded.	Motion passed unanimously.
4. Approval of consent agenda	Timper made a motion to approve consent agenda (skipping verbal report of a-e and g, referring to EB written report), David Bird seconded.	Motion passed unanimously.
5. Approval of minutes of electronic EB meeting	Koon-Hui Wang made a motion to approve the online minutes.	Motion passed unanimously.

- 6. Executive Board Reports** (See written report attached)
- a. Past President: Patricia Timper
 - b. Acting President: Billy Crow
 - c. President-Elect: Billy Crow
 - d. Vice President: David Bird
 - e. Secretary: Koon-Hui Wang
 - f. Treasurer: Kathy Lawrence
 - g. Newsletter Editors: Jon Eisenback and Paulo Vieira
 - h. Web Editor: Mario Tenuta

7. Other Reports (See written report attached)

- a. N. A. Cobb Foundation: Richard Davis
- b. Archives: Jon Eisenback

8. Standing Committee Reports (See written report attached)

- a. Biological Control – Tesfamariam Mengistu
- b. Ecology – Zane Grabau
- c. Education – Ann MacGuidwin (no report)
- d. Entomophilic Nematology – Shaun Berry
- e. Extension – Joe Noling (no report)
- f. Finance Advisory – Kathy Lawrence (no report)
- g. Graduate Student – Ruhiyyih Dyrdaahl-Young
- h. Honor and Awards – Patricia Timper
- i. Industry – Ekaterini Riga
- j. Long Range Planning – Patricia Timper (no report)
- k. Meeting Site Selection – David Bird
- l. Membership – Inga Zasada
- m. Plant Resistance – Andreas Westphal
- n. Regulatory – Tom Powers
- o. Systematic Resources – Danny Humphreys (no report)

9. Affiliated Organizations (See written report attached)

- a. AIBS – Pete Masler
- b. IFNS – Axel Elling and Robin Giblin-Davis
- c. NSCA – Systematic Resources Committee.

EB decided to take NSCA off the SON affiliated list due to not having a representative.

10. Old Business

- a. Other business from the Consent Agenda

SON did not receive funding from APHIS this year. Last year, EB asked the Regulatory Committee to discuss if SON should continue to provide Widely Prevalent Nematode List in order to continue receiving this funding. SON used this funding to organize symposia related to regulatory nematodes.

- b. Treasurer report – Kathy Lawrence

Kathy Lawrence shared a Quicken report of SON account balance. This year, we have slightly more than \$43k net income from investment, which is less than last year's investment with a Portland company. We had lower meeting attendance this year probably due to the International Congress of Phytopathology (ICCP) meeting next week. Membership numbers are down (both regular and student) from last year. Earlier there was some confusion with the membership payment on the website which said the payment was for last year membership. This may have delayed some membership renewal. Most membership renewal occurred in May concurrent to the meeting registration deadline. Kathy expected some membership renewal during the meeting, along with Industry memberships. Total SON income for this year was \$125,050

SON will terminate our contract with Sheridan and Allen Press after March 2019. All JON publications will go through Exeley. This year we have to pay all three companies, which is why we might have higher expenses for publications. Currently Exeley only does the type setting but might increase charges later if additional services are requested. It is a once a year payment.

In 2015, the SON Business office started paying Dreamhost to host the SON website, However, we didn't get their service. Mario Tenuta asked Kathy Lawrence to make sure SON is not paying Dreamhost anymore. Right before this meeting, the SON website was down related to this problem. Mario resolved the issue with Simply Ono, and paid for the update service of web design.

USDA APHIS did not send funding for updating regulatory nematodes this year. We need to ask Regulatory Committee to follow up. Billy Crow also suggested that we need to look into what happen to SON affiliation with NSCA and AIBS. Pete Masler who is our current AIBS representative is retiring. These affiliations provide additional income for SON, we need to look for a replacement for AIBS representative.

2017 SON meeting made money but it didn't cover all the other expenses of SON, despite the fact that our business office is not charging for their great service. Kathy reminded EB that we need to heartily thank Steve Thomas and his team.

c. Budget 2018-2019 Kathy Lawrence

Rick Davis will be the Local Arrangements chair next year in Raleigh, NC. Rick had sent the budget projection for the meeting. Patty Timper reminded us that Kathy Lawrence should be involved in the budget planning for Local Arrangement activities as a treasurer.

d. Business Office report– Steve Thomas (joined at 8:50 am)

Billy Crow asked Steve Thomas to talk about how much time and effort he put in for the business office. Steve said that once the Website could report on the credit card information from any industry payment, the time would be significantly less. Right now the website still cannot do that. If this issue is resolved, time and effort for the business office would be reduced. The member directory is also inaccessible from the website right now. Steve suggested that if we go back to using member id numbers, we can link registration/purchases with membership, making the business office's work easier. Several challenges the SON business office is facing now include: 1) business office is located in a different location than the bank, 2) any USDA payment would not show up as a member payment, and 3) if a faculty pays multiple students' registration, it did not show as separate registrations. The Business office capability is restricted by the web design. The old SON website used to be able provide all these needs. Mario Tenuta said that we can ask SimplyOno to add in. To make an id for each member is tricky. We would need the full name of members to link the ID number. Steve said he would be happy to work with the web designer to facilitate the changes. Mario said we need a clear agreement in writing for the service to be provided by SimplyOno. Billy said we don't have a membership list or a registration list. For meeting operations, dealing with membership payment and figuring out associate meal payment are very time consuming. The Business office also has trouble dealing with SON service contacts. Documents destroyed by fire at the previous business office is making the transition to a new bank and new business office difficult (to be continued in e).

Steve Thomas proposed moving the mail box and banking account to the same address, and addressee should be the SON business office moving forward. Billy Crow said we will follow up this during our discussion for new business later (11 b) regarding "SON incorporation", but would like Steve to provide more background information.

Previous SON business office did not pay tax since 2012. During our online meeting, EB passed the motion to allow SON business manager, Stephen Thomas, to pursue reinstatement of SON as a corporation in Kansas. Steve will be SON bank liaison. Steve provided a fixed e-mail contact and phone number for Mario to add that to SON website. Right now it takes some times to search for the contact in

SON website. The mailing address of SON business office (currently listed on registration receipt) is P.O. Box 190, Mercial Park, NM.

Once we get the directory on the website, it can be linked to the Quickbook. This will allow us to send membership renewal reminders. The Membership committee (Zasada) is trying to make the website more usable and valuable to members. Reduced page charges, or free journal access for members should be a benefits of SON membership. Presently, the only perk SON member get over nonmembers is a price reduction for the SON meeting registration (50%). Patty Timper said it will be an advantage to have a list of past members besides current members, so that we can contact the past members to encourage them to come back. Right now the membership number is so low that we can't afford to nominate honorary members.

Billy Crow: We have more industry members than before. Sustaining associates can get one free registration now. Steve Thomas said the EB needed to figure out how to record the free membership.

Sustaining associate membership is \$500/yr. A Meeting sponsor is contributing only for the meeting (one time a year), any reps from the sponsor will pay registration at member rate. So Sustaining members are asking why not provide free registration to the sustaining members? Steve said we are not asking for high price from the sustaining member. Patty suggested maybe allow one member per sustaining member company to pay registration at a student rate.

Steve said give the industry some marketing incentive, maybe provide one free membership to each Sustaining membership. Mario: \$500 is too low to get free membership and student registration rate. Suggested to let them to have a booth at the meeting. Right now we only have free booths for the meeting sponsors but not the sustaining members. Steve said we need to discuss how much to increase sustaining membership so that we are not losing money. Now any sponsor that contributed >\$2500 will get one booth at the meeting. Anyone that requires electricity will need to cover the charge. Mario said right now we only have one level of sponsorship, we should consider different levels of sponsorship. Mario said right now sustaining members get free Journal submission, Journal access, and one free registration to the meeting.

Bird asked if we can provide advanced access to the Journal to members/cooperate members soon after the paper is accepted. That will be an added value to members. Billy asked Mario if we can restrict certain SON pages only to EB members? Mario said we can do password protected PDF.

Steve is thinking of making an online guidebook for Local Arrangement Committee (LAC). Patty Timper started the document with a budget sheet. Maybe make it online access for EB member on SON website. Patty Timper built upon Russ Ingham's budget sheet. Steve suggested it as a PDF file. Right now this information is scattered around in the bylaws and ops manual, or from past local arrangement committees. If we get data from past LACs, it will be more complete.

Jon Eisenback is keeping hard copies of all archives. Steve suggested putting all archived material online.

Widely Prevalent Nematodes WPN list update. Currently every state has one representative to report to APHIS. APHIS wants SON to update the list every year and send it to each state representative. Thomas Power is the current regulatory committee chair. The previous WPN list is on SON website. Tonia Quintero will come to the meeting representing APHIS. Steve said we need to keep it updated.

e. Web Page Editor - Mario Tenuta. Committee content. Cobb Foundation.

Mario Tenuta: Few changes were made to the website. The webpage has an SON mail box with lots of requests/questions. Mario made the website in a way to delegate the question to specific person. It's a big help.

Phase 2: Mario thought Phase 2 is completed. Patty Timper said the membership directory is still not on the website. We had two down times of SON websites this year (Right when registration begin, and recently right before the meeting). Patty reminded us that we received a quote from SimplyOno last year about Phase II. The agreement is all spelled out (see Appendix I at the end of these minutes). The quote was shared with EB and read during the meeting, most of the request is not done yet.

Miles from SimplyOno e-mailed about what he had done and requested e-mails in January. We only have access to the excel sheet related to registration. Mario Tenuta will follow up with Miles about Phase II. Miles sent a training video to Mario about how to manage the website. The transition would work better if we arrange an in person meeting with transition of officer either before or after the SON meeting. Patty Timper said we should assign the new web editor a few months before the beginning of the new web editor's term.

Break at 10:08-10:30 am.

Mario suggested that we combine the domain registration and webdesign company into one company. It is not clear if we shift web designer company, would the domain company come with it? We need to ask Roxana Myers for the original contract. Currently we are not sure if the mail boxes are being monitored. We need to send strong letter to Miles (from the President of what company) to ask the clear responsibility of the company (Phase I). Mario said we only pay annually \$2135 once. Perhaps we are not paying enough for good services? Our needs are not fully met. This is a recurring problem for the last two years. David Shapiro said we should check if they can provide the requested service. Mario said the domain registration is only \$25 a year to get the IP address. Dreamhost cost \$100-\$150/yr. Mario said we need to have teleconference with Miles.

Currently we have some redundancy in the webpage, like the newsletter is posted at multiple sites. It is not well designed. Shapiro said we don't need to have a picture of the journal, just the logo would be enough. The meeting program was not up till July (two to three weeks before the meeting). Billy Crow also said that many abstracts were not following the format and the submission did not select the category. A Generic (tentative /short version) program of the meeting should be posted earlier for people to schedule their trips, even if it is sent out through the listserv. Abstract submission can be shifted to an earlier date. This year we needed to extend the abstract deadline. David Bird said we can announce abstract submission soon after this meeting.

Billy said we need to ask Tefpa to talk to industry to see what they want on the webpage. We also need to update the committee roster online right after the meeting. Some committees are not sending their members list in the right format.

Billy asked: If committees want to add content to the website, is it going to cost money? Mario: If it is just posting pdf, it's easy. However, if we add structure or drop down, it will be additional cost. Patty suggested to tell committees not to worry about the budget, let the EB worry about how to post info to the website. The committee just needs to provide the content. Mario said we can add committee

information under resources. Currently SON information is not easy to be searched online. We need to add Society of Nematologists to the search engine. Mario will ask Miles to help. We need to have a tag to add Soc Nematologists. Wordpress editor did not allow us to add a tag. If we can add a tab to the main page of SON website for committees, we can add committee information.

Election: Mario said the election ballot is difficult to post. Too intricate to relearn every year. Koon-Hui Wang said Survey Monkey is easy to set up, but we don't have control over who can vote (current members). Maybe make a note or ask the web designer to make it easier. Paulo Vieira suggested to ask the professional to make it easier for web editor. Patty Timper said Byron Adam has lots of knowledge on this. Paulo said especially now we want to add more attractive information from the committees, we should consider to hire a professional as web editor. Mario said the main challenge is to keep our website up to date. We can provide the content. Patty asked if we can ask the sponsor. Kathy Lawrence said we can use our equity. Billy said SON need to provide more resources as a Society. SimplyOno so far is not very responsive. Voting function needs to be easier to set up. Billy suggested to ask Miles for more services and check for the upgrade cost. He could work with someone else. There was Discussion on whether we should form an adhoc web committee. Mario said as long as we can get the membership / registration list, and find out what the company can do, the website can be fixed. Shapiro said that IPS is operated only by a web editor but they have a web monitor. Patty Timper asked if we want to move the web editor to a more professional source or keep it as it is. Mario said we will contact Miles for more details. Mario said we should always have a web editor to contact the professional. Mario will report back to the EB after talking to Miles.

Billy tasked Mario to contact Miles about services to ensure phase II completion and additional service to update the website.

f. Editor-in-Chief JON Report - David Shapiro-Ilan.

The First issue is out, David asked Exceley to make sure the 2nd issue be published by SON meeting. It didn't make it, not even the online issue. Exceley manager, Adam Bilar, is attending SON meeting on Monday. There were some delay issues. Adam Bilar is very responsive. He manages the publication. Currently the regular editor will not reject or accept a paper. David wants to let the editors to be in charge of approval of publication directly, so that the manuscript is no need to be approved by editor-in-chief. Exceley is charging \$39K to re-archive old issues of JON into the Exceley website. They will provide options to have a separate abstract from the full text, or just archive issues from 2016 at no cost. Question is: can Exceley move the old UF site to new site? Currently old JON issues are already archived on SON website.

David had asked Exceley to provide a table of contents and break down each table of content into subject categories. Exceley also ranked the most popular paper of the issue when it first comes out. David Bird asked for the criteria on how they select the paper. Patty Timper said we can decide on the archive later. It is not urgent to archive it now and we shouldn't be spending more money on the journal.

Last year the journal expenses were \$20,216, this year they are \$25,208. Since switching to Exceley, we haven't reduced our journal cost. However, we are having more papers published and cost per paper is slightly lower. We just need to see what happens down the road. It is still looking promising right now. David said we are yet to decide if a publication charge of \$200 for members and \$400 for non-members are fair charges. Exceley would have to import something on the website to include the charge either at the proof stage or earlier. David said we don't want to add more task to operating charges on SON website.

David Paul Steinberg and Patty Timper are newly appointed JON editors. Another editor on genomics is still needed

Lunch break at 12:03 pm-1:05

g. SON enhancement proposals

Membership committee will have a meeting at 5 pm today to review the proposal submission. They had generated a rubric scale to determine the winners of the SON enhancement proposals. Inga Zasada is the chair, Danny Humphrey, Johan Daesenger are members. David Shapiro asked if we going to do this again next year.

11. New Business

a. New Board Members: Tesfa Mengistu (Liaison), Sally Stetina (VP), Brent Sipes (Secretary).

b. Business Office (Steve Thomas). Incorporation, etc.

Billy Crow: Steve has been volunteering as the SON Business office but he doesn't want to do this long-term. Moving forward, SON could hire another external office, or combine with other smaller societies to hire a business officer, or go back to the Don Schmitt model of asking a retired member to run SON business (Pat Donald has volunteered). If Steve continues with the banking, should we asked Pat for a service proposal? Patty said we should come up with a starting offer with inputs from Steve. Start with short-term contract for 1-2 year. During the previous business office term, we started with a contract that included mailing hard copies of the journals to members. However, that office continued with the same charges even after journals were no longer mailed. Guiping Yan asked if we should include the web editor's tasks? Timper: Perhaps it's too much to include web editing now. Cecilia Schmitt is currently running the SIP business office as well as web editing. We should ask Brent Sipes if he knows how it is working.

Billy: First we need to come up with compensation rates for a business office for SON. Input from Steve is needed. Two motions:

Patty Timper moved that "We draw a contract to make a list of duties to run business office for SON for less than 2 years as a business manager". Seconded by Bird.

Discussion: Billy said we need to have a deadline for this action, he proposed by the end of 2018. EB suggested a committee composed of Kathy Lawrence, Billy Crow and Steve Thomas will be responsible to draw the duties and compensation.

All in favor. No oppose. Motion passed.

Patty Timper moved that "EB forms an ad hoc committee composed of Kathy Lawrence, Billy Crow and Steve Thomas to draw the contract to run SON business office". Second by Guipin Yan. All in favor, no oppose. Motion passed.

Kathy Lawrence moved that "We appoint Steve Thomas as SON Bank liaison to keep our banking consistent in New Mexico". Patty Timper seconded. All in favor, no oppose. Motion passed.

c. SON Website - Membership list. Registration list. Content from committees. Cobb Foundation.

Cobb Foundation has a separate website from SON. Richard Davis asked that if we can join the two websites together. Steve Thomas felt that we need to have a separate foundation website from SON website to maintain the non-profit status of Cobb. Discussion around the understanding that both SON and Cobb are non-profit (503) organization, and lots of other societies have their foundations listed in

the same website. We transfer money between SON and Cobb. We will leave the websites separate for now.

IFNS is not incorporated. IFNS is asking SON to redistribute the donation for ICN to IFNS. Larry Duncan requested this favor from SON. Mario Tenuta said we need to have another weblink designate for the IFNS donation. Patty Timper said we can also ask Cobb foundation to host this donation due to the non-profit status concern. IFNS is not an entity, Cobb Foundation is offering their website to make the meeting announcement. \$200,000 is anticipated donation (see Appendix II from Larry Duncan).

Kathy Lawrence moved that “We make a link on SON website to collect donation for 2020 ICN meeting and transfer the donation to IFNS”. Patty Timper seconded. Mario said we have to create a form for shop. When is this needed? Lawrence: Meeting will be in May 2020, but IFNS wants to raise money now so this needs to be done by September 2018. **All in favor, no oppose. Motion passed.**

d. JON. Page charges, archiving, etc. (see earlier 10 f).

e. Newsletter. Future editor?

Paulo Vieira said he and Jon Eisenback will produce two more issues of the newsletter this year. We will need a new Newsletter editor next year. The main challenge of JON Newsletter is that we don't receive enough news from the members. Marisol Quintenella and Adler Dillman were suggested as editor..

f. Non-active committees – Billy asked for suggestions for committees that don't send reports. Patty Timper said it is the chair's duty. The Education, Resistance (Andreas Westphal) and Long-range Planning committees did not turn in reports last year. They were not clear about the responsibilities of their committees and only made recommendation to EB. Billy asked: do we still need these committees. Patty: We can keep them, might be needed down the road.

g. Other:

The Journal is on the right track. Nematology is not open access, so we need to sell this about JON especially when we start the publication fee. It's not a huge cost. Charging for publication is also to support SON. Paulo Vieira suggested that we should publish more review articles in JON. This can increase impact factor. DOI is also very valuable, some institutions restrict scientists from publishing in journals without DOI. One strong paper in the journal will increase the value of a journal. We need to have a good mixture of papers.

Billy said electronic meeting is dragging in decision making. Should we do zoom meetings? Once a month/once a quarter with agenda ahead, real time discussion is more efficient. Not sure all USDA scientists are allowed to use Zoom, but Webex or a telephone provider for conference call will work.

David Bird made a motion for EB to use video conferencing for online EB meetings. Guiping seconded. All in favor, no oppose, motion passed.

Billy said some members suggested having a theme for each meeting, to justify their participation in the meeting. Patty said usually themes are artificial and very board. David Bird said that he planned next year's meeting theme to be “*Signaling in the rhizosphere*”.

Patty suggested we try to incorporate recent past member as members. This will help SON to award more fellows and honorary members. David Bird asked if we can ask members to pay membership for

two years, and give a discount for that two-year membership. We don't want to change the constitution (on how to award honorary members) as much as possible. It was suggested to have the membership committee contact past members to become emeritus members. Can we try to incorporate into the website to keep track of past member? Mario said with Wordpress, we have the records from 2017. So we have the capability to do this going forward. We should ask all the honorary members and fellows to become emeritus members when they retire. We can mention this at the Business meeting this year, and announce this to all SON members through the listserv.

Billy wants the Membership committee to make recommendations about a 2-year membership possibility or other suggestions to increase membership. Mario suggested that we need to make some memorable gift that can draw membership. Guiping Yan suggested that we make all registered persons at the meeting a member. Billy will ask the membership committee to discuss this.

Mario suggested making t-shirts or swag for members like posters, deck of cards/trading cards. Post these items on the website to show that these are benefits of becoming a member.

12. Adjourn: *Kathy Lawrence so moved, David Shapiro seconded. Meeting adjourned at 2:50 pm.*

Respectfully submitted by Koon Hui Wang.

Approved of minutes by EB on with votes in favor of approval and ? against.

Appendix I



Ono Web Design
 Mailing: PO Box 10277, Hilo, HI 96721
 Office: 504 Kalanikoa St, Hilo, HI 96720

Phone: 808-217-9333
 Email: myles@OnoWebDesign.com
 Website: OnoWebDesign.com

QUOTE

DATE: October 11, 2016

QUOTE # WEB3582
 Project Addons

FOR: Website Development

BILL TO: Society of Nematologists
 108 W. Burwell Ave.
 Loudonville, OH 44842

DESCRIPTION	AMOUNT
Detailed Member List CSV Export	\$ 650.00
<i>Ability for site admin to generate a CSV export file of member details including name, email, membership level, membership status and other profile fields such as phone, website and address</i>	
Detailed Event Registration List CSV Export	\$ 650.00
<i>Ability for site admin to generate a detailed CSV export file of event registration information. To include all registration information (meal type, tour option, attendee name)</i>	
Advanced Front-end Member Directory Search + Restricted Access	\$ 750.00
<i>To provide interface for current members to browse list of existing members and perform a detailed search based on name and other profile fields. Results will include member profile image and link to view the member's full profile.</i>	
<i>Access will be restricted to logged-in members only.</i>	
SUBTOTAL	\$ 2,050.00
TAX	\$ 85.40
TOTAL	\$ 2,135.40



INTERNATIONAL FEDERATION OF NEMATOLOGY SOCIETIES

Creating Opportunities for Graduate Students and Economically Disadvantaged Nematologists to attend the 7th International Congress of Nematology

A Concept Note for Generating Travel Funds from Regionally-based Industries

Background: The International Federation of Nematology Societies (IFNS), a consortium of 17 professional societies worldwide, organizes an international congress (ICN) once every six years (<http://www.ifns.org/>). The next event (7th ICN) will be held during May 3-8, 2020, in Antibes, France (<https://www.alphavisa.com/icn/2020/index.php>). The economics of attending ICN has always been a challenge to graduate students, postdocs and nematologists from emerging economies. The need for assistance is ever increasing due to downward trending public financial support for agricultural education and research in many parts of the world, resulting in fewer, smaller grants for research and graduate student training.

Objective: We seek funding to support attendance by 100 students and scientists from every part of the world. Our approach is to raise funds from donors worldwide, which will be designated to support student/scientist travel from specific regions (listed below). For example, in North America we seek donations to support a minimum of 30 Society of Nematologists (SON) member graduate students, and 10 graduate students and scientists from emerging economies (these targets are based on industry support during recent congresses).

Justification and Impact: Industry (chemical, seed and technology companies) is well aware of the roles played by nematodes in crop production, ecosystem health, and their use in cutting-edge science developments. The ICN is a perfect venue for developing professional bridges among scientists, graduate students, and postdocs from all over the world. Information transferred, and people, ideas and products recognized will have all-around lasting benefits.

Budget, Timeline and Recognition: At a cost of \$2,000 per person, a total budget of \$200,000 will be needed. Applicants will need to know the outcome before the 15 January 2020 early registration deadline. All donations will be acknowledged in the conference proceedings and during the event.

Administration: For purposes of administration, donations will be made to the Society of Nematologists, a 501 (C)(3), organization. However, the donation will be designated exclusively for student/scientist travel from the region or society specified by the donor. An advertisement will be placed in newsletters and websites of all societies and that of the congress. Applicants will submit an abstract to be presented at the 7th ICN, a budget and matching funds, and a letter of support from a major professor or direct supervisor. A selection committee comprising either IFNS councilors or society designees (depending on donor instructions) will select recipients based on the quality of science with consideration of an applicant's financial need. Once the selection process is completed, documentation of the names of donors and amounts of money donated and the names of applicants and amount of support they received will be submitted to the IFNS Organizing Committee through the SON Executive Board. Each donor will receive a copy of the report.